



*Partnerships that Improve the Hayward Community  
Person by Person - Neighborhood by Neighborhood*

**Please, register  
As Soon As Possible!!  
...and increase your chances to win valuable door prizes!**

# 2011 Hayward Neighborhood Leadership Academy

## **Theme:** *Effective Neighborhood Organizing and Resident Engagement*

**Spanish Translation Available!  
Traducción de español disponibles!**

**Food, Fun, Music,  
Valuable Information  
and Door Prizes!  
Free wi-fi connection!**

**Students...**  
*Earn Community Service Hours!*

**Neighborhood Groups...**  
*Earn Cash Awards  
and Neighborhood Improvement Grants*

**Who: For Those Who Care - Ages 13\* to 99+**

*\*(Teens 15 and under must be accompanied by an adult; and those under 18 yrs. old must have additional registration form completed by parent or legal guardian).*

**What: An Opportunity to Share, Learn, Network, and Partner with One Another to Help Make Hayward an Even Better Place for All to Live, Work, and Play.**

**When: Saturday, April 30, 2011 – 8:00 a.m. to 3:40 p.m.**  
*(Lunch included!)*

**Where: Hayward City Hall - 777 B Street - Hayward, CA.**

**Cost: At Least One Can of Food\*** – *In partnership with Chabot College Associated Students' Food Drive for the Alameda County Food Bank!*

**\*NOTE:**

*The more cans you bring, the greater your chance of winning valuable door prizes,  
and most important, more people without food will be fed!!*





## 2011 Hayward Neighborhood Leadership Academy

April 30, 2011 Hayward City Hall - 777 B Street - Hayward, CA.

**2011 Hayward Neighborhood Leadership Academy:** On Saturday, April 30, 2011, from 8:00 a.m., to 3:40 p.m., the City of Hayward will conduct the 2<sup>nd</sup> Annual Neighborhood Leadership Academy at Hayward City Hall. This year, the Academy will provide opportunities for participants to share and obtain information, technical assistance, tools, and techniques aimed at engaging other residents and community stakeholders in neighborhood and community improvement activities.

The Academy will feature: Mayor Michael Sweeney and City Manager Fran David as key note speakers. Food, fun, music, and door prizes will also add to the "community" atmosphere! Participants will have an opportunity to work side by side and get to know members of the Hayward City Council, other public officials from the City, the Hayward Recreation and Park District, the Hayward Unified School District, from Chabot College and California State University East Bay. And, participants will have an opportunity to browse the *Information Market Place* where "vendors" from local public agencies, nonprofit community and faith-based service organizations, and commercial (social and entertainment) enterprises will share information about available services, community resources, and places to go to socialize, eat, shop, and play in Hayward!

Academy participants (from 13 yrs. old to 99+ years old) will be offered opportunities to share and learn about:

- **Effective Advocacy and Leadership Tools and Techniques:** Participants will share and learn about a variety of ways to effectively get their point of view across to others, learn who the "decision makers" are in the City and other local public agencies, and how they can (and do) effectively influence public policy decisions. Participants will also have an opportunity to share and learn about techniques used to engage others in community improvement events, projects and activities.
- **Youth-ism & Adult-ism:** Using music and interactive activities, participants will explore and discuss the pre-judgments that youth often have about adults, and that adults often have about youth, and create solutions to overcome these prejudices so that each can effectively work with one another on common community concerns.
- **Community Issues & Ideas:** Participants will identify and share the neighborhood and community issues that are most important to them, and why. Then they will share and develop concrete action plans that identify who will do what, when, and how to address and/or improve community concerns.
- **Who's Who and What's Where:** Participants will share and learn about who the people are that have responsibility for the delivery of community services and resources. They will also share and learn about where and how to access (and give feedback about the delivery of) those resources and services – so that improvements can be made where and when needed.
- **Keeping People Engaged:** Information about available tools used to create and maintain effective neighborhood organizations will be provided, as will information about techniques for keeping people engaged.

The cost of attending this event is a donation of (at least) one can of food, in support of the Chabot College Associated Students food drive for the Alameda County Food Bank. The more cans participants bring, the greater chance participants will have to win valuable door prizes – and most important, more people without food will be fed.

The Academy registration packet is available on the City's website at: <http://www.hayward-ca.gov>.

**For more information, or to donate Door Prizes, please contact:**

Hayward City Hall – Office of the City Manager  
David Korth, Neighborhood Services Manager  
777 B Street, Hayward, California

(510) 583-4227 / Email: [david.korth@hayward-ca.gov](mailto:david.korth@hayward-ca.gov)





[www.hayward-ca.gov](http://www.hayward-ca.gov)

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## **2011 Hayward Neighborhood Leadership Academy**

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### **Participants will:**

- Learn how to get cash, information, technical assistance, and more to help improve Hayward neighborhoods!
- Network with others to make a difference!
- Become skilled at organizing and engaging others!
- Find out how, when and where to influence decision makers!
- Meet and work with the Mayor, City Council members, the City Manager, and other public officials to improve the quality of life in Hayward!

For more information, please contact:

Hayward City Hall – Office of the City Manager – Neighborhood Services

David Korth, Neighborhood Services Manager

(510) 583-4227 / Email: [david.korth@hayward-ca.gov](mailto:david.korth@hayward-ca.gov)



[www.hayward-ca.gov](http://www.hayward-ca.gov)

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## 2011 Hayward Neighborhood Leadership Academy

### REGISTRATION FORM\*

**Please Submit Completed Form to:**

Hayward City Hall – Office of the City Manager – Neighborhood Services, via:

- **Mail:** 777 B Street, Hayward, CA 94541,
- **Email:** [david.korth@hayward-ca.gov](mailto:david.korth@hayward-ca.gov),
- **Fax:** 510-583-3601, or
- **Online:** [www.hayward-ca.gov](http://www.hayward-ca.gov).

**Please Complete Information Below**  
*(Please Print or Type Clearly)*

**Name:** \_\_\_\_\_ **(If under 18) Age:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone(s): Home:** \_\_\_\_\_ **Cell:** \_\_\_\_\_ **Other:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Special Diet:** (Please specify your dietary needs: \_\_\_\_\_).

#### **Required by All Participants:**

**Please provide contact information of person(s)  
to call in case of emergency:**

**Name(s):** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone(s): Home:** \_\_\_\_\_ **Cell:** \_\_\_\_\_ **Other:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**\* If you are under 18 yrs. of age, please have the required forms  
completed by your parent or legal guardian.**

These are available online at: [www.hayward-ca.gov](http://www.hayward-ca.gov), or by contacting:  
David Korth, Neighborhood Services Manager, 510-583-4227, or [david.korth@hayward-ca.gov](mailto:david.korth@hayward-ca.gov)





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## 2011 Hayward Neighborhood Leadership Academy

**NOTE:** If registrant is under 18 years old, the signature of a **parent or legal guardian** is required below indicating his/her permission for registrant to participate in this Program, and for Program Sponsors to arrange for emergency medical treatment in the event said treatment by a certified medical professional is required for the health and wellbeing of the legal minor as determined by that medical professional.

	<b>City of Hayward</b> <b>Youth Volunteer Application - Parent Agreement</b>	Page 1 of 2
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Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Street City Zip

Home Phone: ( ) \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_ Date of Birth: \_\_\_\_\_

<p>1. I, _____, am the parent/guardian of _____ and I am not an employee of the City of Hayward. My child wishes to participate as a volunteer in the following City programs:</p> <p><input type="checkbox"/> Library Services - Homework Helper, Student Friends, General, Special Events</p> <p><input type="checkbox"/> Police Department - Police Explorers</p> <p><input type="checkbox"/> Public Works (including Hayward Community Festival)</p> <p><input type="checkbox"/> Other assignment: <b>2011 Hayward Neighborhood Leadership Academy</b></p> <p>2. Does your child have any special skills or related training that he/she is willing to share or that might help in a volunteer assignment? (examples: computers, fluency in another language) _____</p> <p>3. What is your child's student/employment status?</p> <p><input type="checkbox"/> Student at _____ Grade _____</p> <p><input type="checkbox"/> Other: _____</p> <p>4. Other information you wish to share about your child: _____</p>	<p>Name of Parent/Guardian (circle one): _____</p> <p>Address: _____</p> <p>Parent/Guardian phone number: _____</p> <p>Home _____</p> <p>Work _____</p> <p>Cell _____</p> <p>I am available to volunteer at the following times:</p> <p>Monday: _____</p> <p>Tuesday: _____</p> <p>Wednesday: _____</p> <p>Thursday: _____</p> <p>Friday: _____</p> <p>Saturday: _____</p> <p>Sunday: _____</p> <p>Date when I can start volunteering: _____</p>
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### Medical Treatment Authorization and Emergency Contact Information

In case of a medical emergency where I am not able to authorize medical treatment for my child, I hereby expressly give my permission to the activity or volunteer supervisors to contact 9-1-1 to obtain whatever reasonable medical care is necessary and for which I hold the City harmless. Emergency Contact other than parent:

Name: \_\_\_\_\_ Home Address: \_\_\_\_\_

Relationship: \_\_\_\_\_ Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_

### Youth Volunteer Commitments and Policies

1. I will perform only the duties of my volunteer assignment as required by my supervisor.
2. I will not socialize with city staff or participants outside of the City's program.
3. I will not obtain telephone numbers, e-mail addresses, or home addresses from program clients for my personal use.
4. I will follow City of Hayward rules and I will behave appropriately. I will support City of Hayward policies.
5. I will maintain confidentiality of the City's confidential information, and I will not use such information for any personal use.
6. I will be free from the influence of alcohol or illegal substances when volunteering.
7. I will inform my supervisor of any changes in my address, telephone numbers, or emergency contacts.
8. I will inform my supervisor if I will be absent or when I stop volunteering.
9. I will attend any training required for my volunteer position, and I will volunteer at the required times in order to remain an active volunteer.
10. I will follow the appropriate dress/clothing guidelines.
11. I will not bring friends, family members or other unauthorized people to my volunteer assignment.

Original: City Department Copy 1: Human Resources Copy 2: Volunteer Coordinator Copy 3: Volunteer

10-17-06





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## 2011 Hayward Neighborhood Leadership Academy

### City of Hayward - Youth Volunteer - Parent Agreement

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1. In consideration of the City's authorization to allow my child to participate as a City of Hayward youth volunteer in accordance with the *Youth Volunteer Commitments and Policies*, I hereby agree and acknowledge on behalf of my child (Print Child's First & Last Name: \_\_\_\_\_) the following:

a. That the City of Hayward, its officers, employees, agents, volunteers, and sureties, and each of them shall not be responsible or liable for any wrongful death, personal injury, or damage or loss of property incurred by my child while participating as a City of Hayward volunteer, whether the same shall arise by the negligence or omission of any said persons, or otherwise.

b. That it is my express intention, on behalf of my child, by this instrument, to exempt and relieve the City of Hayward, its officers, employees, agents, volunteers and sureties from liability for personal injury, property damage, or wrongful death caused by my child's negligence.

c. That for my child, and any and all heirs, executors, administrators and assigns for my child, I hereby release the City of Hayward, its officials, officers, directors, employees, agents, volunteers, and sureties, and each of them, and agree to defend, indemnify, and hold the City of Hayward, its officials, officers, directors, employees, agents, volunteers, and sureties, and each of them, harmless from and against any and all loss, liability, damage, including but not limited to, reasonable attorney's fees, consultant and expert fees and/or court costs, directly or indirectly arising out of or in connection with my child's participation in any activity or activities as a volunteer.

d. That for my child, I hereby waive application of California Civil Code Section 1542. I certify that I have read the following provisions of California Civil Code Section 1542:

"A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor."

I understand and acknowledge, on behalf of my child, that the significance and consequence of this waiver of California Civil Code Section 1542 is that even if my child should eventually suffer additional damages arising out of participating as a volunteer for the City, my child will be unable to make any claim for those damages. Furthermore, I acknowledge that I intend these consequences even as to claims for damages that may exist as of the date of this release but which I do not know exist, and which, if known, would materially affect my decision to execute this release, regardless of whether the lack of knowledge is the result of ignorance, oversight, error, negligence, or any other cause.

2. I give the City of Hayward and any other media sources my full permission to use my child's name and/or pictures, or voice recordings, for any publicity and/or promotional purposes without obligation or liability to me or my child.

3. I have carefully read this entire document and understand its terms and their legal significance. This waiver, release and indemnification is freely and voluntarily given in return for allowing my child's participation as a volunteer for the City of Hayward. My signature is intended not only to bind my child, but all successors, heirs, representatives, administrators, and assigns that my child may have. No oral representations, statements or inducements apart from this written agreement have been made.

4. I agree to inform a representative of the City of Hayward of any special needs of my child.

5. I represent that I am the legally responsible guardian for the above named child. I fully consent to my child's participation as a volunteer for the City of Hayward. As used "parent" refers to me and "child" refers to my child. Is there any custody order affecting the child? ☐ Yes ☐ No If yes, please attach it.

6. That for my child, all the information provided in this application is true and correct and that the City of Hayward can terminate my child's volunteer assignment at any time without cause and without notice.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Youth Volunteer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Approved: Date: \_\_\_\_\_ Department Head (or designee): \_\_\_\_\_

10-17-06